



QUOTATION REQUEST FORM

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BEFORE YOU START – YOUR DUTIES AND WHAT TO EXPECT

1. Requesting a quotation from us will not commit you to proceed with any policy. The quotations we obtain for you are free.
2. The information you give would form the basis of any contract between you and the insurer we recommend, should you subsequently decide to proceed and where they issue a Statement of Fact. However, some insurers may still require their own proposal form to be completed afterwards. In that event, we shall tell you and be on hand to provide assistance if needed.
3. It is therefore essential that you complete all questions fully, honestly and to the best of your knowledge. If any information that you provide to us subsequently changes before you take out your insurance, during the life of the policy or at renewal, you must inform us as soon as possible. Failure to do so could result in the partial or complete failure of a claim or in the cancellation of a policy.
4. If you need more space for any of your answers, please complete the additional information box at the end of the quotation request form.
5. We will provide you with a written quotation. This will often include a Statement of Fact, an Insurance Product Information Document and our Terms of Business. No cover will be in force until you accept our quotation and specifically confirm to us that you wish to proceed.
6. A full policy wording will be supplied promptly upon inception of cover or earlier where requested.
7. We strongly recommend you keep a record of all information and correspondence.
8. How we use your data – you can find our privacy statement at our website. Alternatively do feel free to ask us for a copy.
9. If you are unsure about anything or need additional guidance, we are here to help. Do please call us on 01235 533325.

ABOUT YOU

Your full name including title

Address

Post Code

Telephone

Mobile Telephone

Email address

Your date of birth

Your occupation

Nature of business

Joint policyholder's name including title

Your partner's date of birth

Your partner's Occupation

Nature of business

How many years have you resided in a thatched property?

Existing Insurer

Renewal date

Current annual premium

SUMS INSURED

DESCRIPTION	COVER TYPE	SUM INSURED	
Buildings:-			
Your dwelling		£	
Non-thatched detached outbuildings		£	
Contents within the home:-			
General contents		£	
Antiques*		£	
Paintings*		£	
Other Fine art*		£	
Gold Silver & Plate*		£	
*Please specify any Items above £ 10,000			
Portable Possessions in UK and Europe:-			
Valuables/Jewellery & watches	All Risks	£	
Other Personal effects	All Risks	£	
Sports Equipment	All Risks	£	
Pedal Cycles	All Risks	£	
Money	All Risks	£	
Credit Cards	All Risks	£	
Specified Valuables over £ 5,000:-			
ITEM	DESCRIPTION	SUM INSURED	
		£	
		£	
		£	
		£	
		£	
		£	
Legal Expenses		Yes	No
Home assistance		Yes	No

ABOUT YOUR HOME

Address of the property you wish to insure. Same as correspondence address? Yes No

If different

Post Code

In which year was your property built?

Is it listed?

Number of bedrooms?

How is it adjoined?

If not detached – are adjoining
neighbours' property thatched?

Yes No

Of what materials are the walls made?

Are the walls timber framed?

Yes No

What roof material is used?

What percentage of the
roof is Thatched?

If not 100%, what is the construction of the remainder of the roof?

Depth of thatch

In which year was the roof
last Rethatched?

In which year was the ridge
last Renewed?

In which year was the roof last
inspected by a thatcher?

What is the present condition
of the roof?

Has your home ever been affected by
subsidence, heave, landslip or any
other structural movement?

Yes No

Are there any cracks or is there evidence of movement?

Yes No

Has the property ever flooded?

Yes No

HOW IS YOUR HOME USED

Is it your main residence?

Yes No

If not, how is the property occupied?

Is any part of it used for business purposes?

Yes No

Regularly unoccupied other than day-time working hours?

Yes No

Unoccupied for periods longer than 30 consecutive days?

Yes No

Are you planning any building works in the next 12 months?

Yes No

PROTECTING YOUR HOME

Security

Do you have five lever mortise deadlocks or a multipoint locking system or other BS3621 approved locks on all opening external doors? Yes No

Do you have key operated locks on all opening windows accessible from the ground floor? Yes No

Do you have an intruder alarm Yes No

If yes:-

Type

Type of signalling

Is the intruder system annually maintained Yes No

Do you have a safe Yes No

If yes, please state make and model

Fire Protections

Is there a current electrical inspection certificate Yes No

When is it due to expire

Is there a fire barrier between the thatch & rafters Yes No

Is there a fire blanket in the kitchen Yes No

Provide number, type and location of fire extinguishers

How many smoke detectors do you have?

Are they linked to each other? Yes No

Are they mains or battery operated?

Is there one in the roof space? Yes No

Is there a fire alarm with central station monitoring? Yes No

Is the fire alarm maintained? Yes No

Nearest Fire Brigade?

If known is station

Name of station, if known?

HEATING IN YOUR HOME

What is your primary method of heating?

Do you have any open fire or solid fuel stoves?

Yes

No

If yes:-

How many open fires do you have?

How many stoves do you have?

If you have stoves, please confirm the following:-

What type of fuel is used?

How often are the stoves used

If known, what is the KW stove output

Is the chimney fully lined?

Yes

No

Is the chimney fully insulated?

Yes

No

What is the chimney height above the ridge?

Does the chimney pass through or abut the thatch roof?

Yes

No

If yes, is the chimney located at the end of the building or in the centre?

Is a spark arrestor present?

Yes

No

WATER SUPPLY

Is the property connected to mains Water supply?

Yes

No

Is property connected to main sewers?

Yes

No

Any additional nearby water sources e.g. River, swimming pool, stream lake

Yes

No

If yes, please provide details:-

Any other special contents to be noted?

GENERAL QUESTIONS

What would be your preferred total policy excess:-

Buildings

Contents

Name and address of any interested parties

Are any Trees present over 3 Metres tall and within 7 Metres? Yes No

If Yes - and if known, please state type of Tree, Distance from the house and Height of each

Is there any additional information that you need to tell us?

GENERAL DECLARATION

Have you or any person enjoined in this insurance:-

Ever been declared bankrupt or insolvent? Yes No

Ever been convicted of or charged (but not yet tried)
or been given an Official Police Caution in respect of
any criminal offence other than a motoring offence? Yes No

Ever had any previous insurer decline a proposal, refuse
to renew a policy or impose special terms or conditions Yes No

Ever been convicted during the past five years of any
offence relating to the Health and Safety of your
employees or members of the public in connection
with your business? Yes No

Ever had a County Court Judgement served against them
or entered into an Individual Voluntary Arrangement in
the last 5 years? Yes No

If you have answered Yes to any of the above please provide details:-